

## **Roswell Public Library Board**

May 25, 2017 at 4:00pm

Bondurant Room at Roswell Public Library  
301 N. Pennsylvania Avenue

Board President: Magil Duran

Board Members: Judy Armstrong, Patti  
Bristol, Michelle Hembree, Linda Madrid,  
Lewie Montgomery, and Alyssa Rogers

Staff Coordinator: Matthew Gormley

- A. Call to Order**
- B. Roll Call**
- C. Approval of Agenda**
- D. Approval of the Minutes**
  - 1. Consider approval of the April 27, 2017 meeting minutes
- E. Non-Action Items**
  - 2. Interim Director's Report
- F. Regular Items (Action Items)**
  - 3. None.
- G. Other Business (Non-Action)**
  - 4. Public comments
- H. Adjourn**

Next Meeting:

September 28, 2017

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 16-69.

NOTICE OF POTENTIAL QUORUM – A quorum of the City Council may or may not attend, but there will not be debate by the City Council. The Council, acting as attendees to an informational presentation, will not be discussing public business and no action will be taken.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624-6700 at least one week prior to the meeting or as soon as possible. Public documents including the agenda and minutes can be provided in various accessible formats. Please contact the City Clerk at 575-624-6700 if a summary or other type of accessible format is needed.

Printed and posted:

11 May, 2017



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Board Members: Judy Armstrong, Patti Bristol, Michelle Hembree, Linda Madrid, Lewie Montgomery, and Alyssa Rogers  
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**DRAFT**

### **Call to Order**

The regular meeting of the Roswell Public Library Board was called to order at 4:00pm by President Magil Duran.

### **Roll Call**

Members present: Magil Duran, Judy Armstrong, Lewie Montgomery, Linda Madrid, Patti Bristol (arrived at 4:05), Alyssa Rogers and Michelle Hembree. Staff present: Matthew Gormley, Interim Library Director, and Kay Carrasco, Recording Secretary. Guest: Troy Hays, representing the Roswell Library Foundation.

### **Approval of Agenda**

Mr. Duran called for approval of the agenda. Mr. Montgomery moved to approve; Ms. Hembree seconded, and the motion passed by unanimous voice vote.

### **Approval of the Minutes**

Mr. Duran called for approval of the minutes of the March 23rd meeting as presented. Mr. Montgomery moved, Ms. Hembree seconded, and the motion passed.

### **Non-Action Items**

In addition to his written report, Interim Director Matt Gormley reported that employee Elia Mondugaro has completed 35 years of service for the Library.

An upcoming event of note is a Blood Drive on Wednesday, May 10<sup>th</sup>.

### **Regular Items (Action Items)**

There were no action items.

### **Other Business (Non-Action)**

Mr. Duran introduced Troy Hays, long-time member of the board of the Roswell Library Foundation. Mr. Hays gave a brief history of the Foundation, which was formed in the 1970s as a source of support and long term investments for the benefit of the Library. Over the years, they have supported the Children's department, particularly the Summer Reading Program, and Tech and other operations with equipment purchases; the Foundation also purchased a building on Richardson Ave. to serve the Children's department during expansion and remodeling.

The Foundation is now in a position to purchase the rest of the eastern half of the block we now occupy, from the southern edge of the former Cobean's building to the corner, and from Richardson Ave. to the alley. (The new owners of the Cobean building have said that their intention for the property will be something "compatible with the Library's mission," though no concrete plans have yet been announced.) The process has begun, and could be complete within about six months, for the Foundation to purchase the properties, lease them back to the current owners, and deed them to the City of Roswell as a gift, with the proviso that after eight years lease will end and the land will be cleared and developed by the City "for the benefit of the Roswell Public Library." There are as yet no specific plans as to what that development will be.

There was extensive discussion and requests for clarification, as well as the strong suggestion that the transfer of property to the City make the stipulation abundantly clear as to "benefit of the Roswell Public Library," including that this is to be extra-budget (that is, not in substitute for the City's normal obligation to fund Library operations). The point was made that in eight years' time, it was not likely that anyone now involved in the transaction would still be around. Mr. Hays encouraged the board members to call or email him if they had any further questions or concerns.

The next step is for the City's engineers to inspect the properties and meet again with the Infrastructure Committee on May 15<sup>th</sup>, which Mr. Hays will attend.

### **Adjournment**

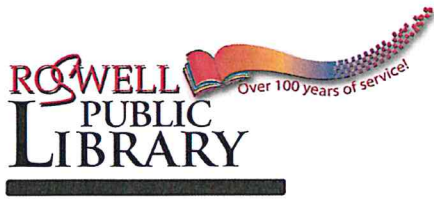
Mr. Duran moved that the meeting be adjourned. Dr. Armstrong seconded. The motion passed by unanimous voice vote and the meeting adjourned at 5:01pm.

**Next Meeting: May 25, 2017**

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Magil Duran, President





# May Report

## Building

We completed our annual carpet and upholstery cleaning earlier this month, so the library is looking pretty good.

We did have some leaks during the heavy storms this month. These have been reported to the city and they will be following up on them.

## Personnel

Claire Gutierrez will celebrated two years and Dorsey Kelly will celebrated one year here at the library in May.

## Training

Tomas Gonzalez will be attending the Accident/Incident Reporting class on the 16<sup>th</sup> and Nathan Burden will be attending the Public Liability course on May 18<sup>th</sup>.

## Classes, Tours, School Visits, Outreach

Claire has tours scheduled at the library for Monterrey Elementary School on May 9<sup>th</sup>, Sunset Elementary School on May 11<sup>th</sup>, Washington Ave Elementary School on May 19<sup>th</sup> and Valley View Elementary School on May 23<sup>rd</sup>.

Claire has outreach programs scheduled at Missouri Ave Elementary on May 9<sup>th</sup> and ENMUR for Super DayRoswell on May 16<sup>th</sup>.

## Other

### Value of Services Used at the Roswell Public Library – APRIL 2017

| Monthly Use | Library Services                      | Value of Services |
|-------------|---------------------------------------|-------------------|
| 4,639       | Adult Books Borrowed                  | \$129,660         |
| 626         | Young Adult Books Borrowed            | \$17,497          |
| 3,670       | Children's Books Borrowed             | \$73,217          |
| 2,074       | Paperback Books Borrowed              | \$20,719          |
| 48          | Magazines Borrowed                    | \$190             |
| 2,408       | DVDs Borrowed                         | \$60,080          |
| 409         | CDs Borrowed                          | \$8,176           |
| 680         | Audio Books Borrowed                  | \$54,366          |
| 380         | eBooks Borrowed                       | \$10,621          |
|             |                                       |                   |
| 53          | Meeting Room Use per Hour             | \$2,650           |
| 3           | Adult Programs Attendance             | \$30              |
| 7           | Young Adult Programs Attendance       | \$70              |
| 159         | Children's Programs Attendance        | \$1,590           |
|             |                                       |                   |
| 5,613       | Computer Use (Avg 1 Hour/Person)      | \$67,356          |
| 25          | Scanner/Microfilm Reader (By Session) | \$250             |
| 15,271      | Database Searches                     | \$304,656         |
| 949         | Reference Questions Asked             | \$9,490           |
|             | <b>Total Value</b>                    | <b>\$760,618</b>  |

### Value of Services Used at the Roswell Public Library - Year to Date



| Year To Date | Library Services                      | Value of Services  |
|--------------|---------------------------------------|--------------------|
| 49,999       | Adult Books Borrowed                  | \$1,397,472        |
| 6,806        | Young Adult Books Borrowed            | \$190,228          |
| 41,943       | Children's Books Borrowed             | \$836,763          |
| 25,955       | Paperback Books Borrowed              | \$259,290          |
| 726          | Magazines Borrowed                    | \$2,868            |
| 27,985       | DVDs Borrowed                         | \$698,226          |
| 4,505        | CDs Borrowed                          | \$90,055           |
| 7,073        | Audio Books Borrowed                  | \$565,486          |
| 3,644        | eBooks Borrowed                       | \$101,850          |
|              |                                       |                    |
| 349          | Meeting Room Use per Hour             | \$17,450           |
| 431          | Adult Programs Attendance             | \$4,310            |
| 24           | Young Adult Programs Attendance       | \$240              |
| 3,366        | Children's Programs Attendance        | \$33,660           |
|              |                                       |                    |
| 62,897       | Computer Use (Avg 1 Hour/Person)      | \$754,764          |
| 298          | Scanner/Microfilm Reader (By Session) | \$2,980            |
| 82,580       | Database Searches                     | \$1,647,471        |
| 10,555       | Reference Questions Asked             | \$105,550          |
|              | <b>Total Value</b>                    | <b>\$6,708,663</b> |



 @RPLnm

Hands-On Archaeology Exhibit – The Office of Archaeological Studies will be featuring an all day hands-on exploration of New Mexico archaeology and prehistoric lifeways using a wide range of archaeological artifacts. Library patrons of all ages will have direct access to a wide range of artifacts, as well as conversation with an archaeologist. A special Story Time presentation on Archaeology will be at 2PM.

Check our catalog, renew your materials,  
download eBooks, or access online resources  
on our website : <http://roswell.gov/405/Roswell-Public-Library/>

| Sunday<br>2 pm – 6 pm   | Monday<br>9 am – 9 pm   | Tuesday<br>9 am – 9 pm                                      | Wednesday<br>9 am – 6 pm  | Thursday<br>9 am – 6 pm   | Friday<br>9 am – 6 pm   | Saturday<br>9 am – 6 pm   |
|---|---|---|---|---|---|---|
| <b>Children's Book Week:</b><br>1 <sup>st</sup> -7 <sup>th</sup>  | 1<br>Registration for Tween Craft begins<br>Registration for RPLmakers: littleBits begins                     | 2<br><b>Between the Lines Adult Coloring</b><br>5:30-7:00pm | 3<br><b>Story Time*</b><br>10:00am and 3:30pm<br>Kites                            | 4<br><b>littleBits™</b><br>ELECTRONICS  | 5<br><b>littleBits™</b><br>ELECTRONICS  | 6<br><b>Story Time*</b><br>2:00pm<br>Teachers<br>RPLmakers: littleBits<br>All ages<br>3:30-5:00pm |
|   | 7<br><div>Seating space is limited by the Fire Marshall.<br/>First come, first served for all programs.</div> | 8   | 9   | 10<br><b>Story Time*</b><br>10:00am and 3:30pm<br>Mother's Day<br>2:00-5:00pm<br>Blood Drive<br>Library Parking Lot | 11<br><div>Tween Craft: Duct Tape Roses – Learn how to make your own beautiful rose out of an unconventional material. Space is limited to 24 participants. Registration is required. Please call (575) 622-7101 or register in person with the Children's Librarian.</div> | 12<br><b>Story Time*</b><br>2:00pm<br>Mother's Day<br>Tween Craft<br>3:30-5pm<br>Duct Tape Rose   |
| 14  | 15  | 16  | 17<br><b>Story Time*</b><br>10:00am and 3:30pm<br>Egg-citing Story Time           | 18  | 19  | 20<br><b>Story Time*</b><br>2:00pm<br>Fabulous Foods  |
| 21  | 22<br>                   | 23<br><b>Brick by Brick</b><br>5-6:30pm<br>All Ages         | 24<br><b>Story Time*</b><br>10:00am and 3:30pm<br>Planes, Trains, and Automobiles | 25<br>                           | 26  | 27<br>Archaeology Exhibit<br><b>Story Time*</b><br>2:00pm<br>Archaeology                          |
| 28  | 29  | 30  | 31<br><b>Story Time*</b><br>10:00am and 3:30pm<br>Vacation and Travel             | June 1st<br>Summer Reading Sign-up, Kick-off Party, and Food Drive  |   | <div>*Must arrive within the first 15 minutes of program to participate in crafts.</div>          |
| <div>BOOKS AGAIN!<br/>200 W. Second Street<br/>Phone: 575-627-6179<br/>Hours: Tuesday-Friday 10-4<br/>Saturday 11-2</div> |   |   |   |   |   |   |